CORE DIRECTOR FORUM

Updates

February 17, 2022
Changes in OFR Team Roster:

Claudia Cosentino
• Program Manager

Lauren Alfant
• Business Analyst
iLab: Reminders & New Functions

- **External work** should be tracked and billed through iLab.

- All cores should be **billing** their users **monthly**.

- You can create **recurring charges**, useful if your core charges the same service(s) on a regular basis under one service/project request - [iLab HELP - Recurring Charges](#).

- Calendars that **should not** be seen by users can now be hidden, please contact Jeff Hoinacki to active this.
iLab: Reminders & New Functions

- **iLab API**
  - There is an iLab API meeting in March, please send me any question/concerns you would like me to bring up.

- **How is iLab working for you?**
  - Please forward me any questions, concerns, or suggestions about your iLab workflows.
  - These responses will be aggregated and sent to iLab for them to review.
External Users & Payments

• All work done for external users should have a service agreement in place.
  • SPA has been turning around agreements rather quickly, things are going well with them, and we haven’t heard complaints from external users.

• External work should be billed like internal work
  • Bill as often as possible for services completed, do not wait until the end of a project to send an invoice if you’ve already completed some of the work.

• External payments (FY23 Indirect rate is 64.5%)
  • Credit Card
    o Fast and easy, it’s working very well and we haven’t had any issues.
    o You’re needs to turn this on prior to billing, contact Jeff.
  • ACH/WIRE
    o Please see most up to date ACH/Wire information >> HERE <<
Publication Tracking

- Please respond to the Zoom poll regarding publication tracking

- OFR could provide Core Directors with a list of papers that likely include work done in their core facility

- Publication tracking would be part of annual metrics
Publication Tracking, cont.

- Searching for grant # should be more effective than PI name
- Fine tuning needed (e.g., article type)

Any feedback or suggestions?
ABRF and NSF-ATE grant

- ATE = Advanced Technological Education
- From the NSF website:
  The ATE program supports curriculum development; professional development of college faculty and secondary school teachers; career pathways; and other activities.
- ABRF working with InnovATEBIO (a national biotech education center for instructors) on a proposal for a collaboration with Community Colleges.
- The ABRF-ATE Working Group is writing the grant.
- ABRF and its members would provide mentoring/career development for the college instructors and eventually offer apprenticeships/internships for college students.
S10

• Let us know if we can help!
• Check resources from last forum
• Website: https://research.ps.columbia.edu/content/s10-grants

Previously Funded S10s

The Office of Research Initiatives will provide applicants with information required for supporting tables documenting the status of instruments obtained via prior S10 awards to Columbia. However, for informative purposes, a table of previously funded S10 applications is available.

View S10 Listing

Help with Proposals

Checklists

Checklists for the S10 High-End and Shared Instrumentation Grants are available.

Go to the Grant Starter Kit.

Proposal Advice & Reviewer Comments

The VP&S Office for Research has compiled recommendations from prior review panelists for preparing S10 proposals, and a list of examples of reviewer comments from several past S10 applications.

View S10 Proposal Advice
View S10 Example Reviewer Comments
External website

https://www.vagelos.columbia.edu/research/researchers/core-and-shared-facilities

Homepage and search form have been updated
Looking Forward

- Lauren Alfant – Business Analyst
  - Lauren will be taking over most of the day to day iLab activities in the next couple of months, so please start emailing iLab-support@agilent.com for all requests and CC Jeff Hoinacki if it’s urgent.
  - New user meetings, adding all user groups to departments, adding finance managers to departments and groups, and general clean up.

- March, 17 2022 Core Director Forum*
  - Multiyear Business Planning
  - Capital equipment (Michael Reich)
  - New services and their internal/external competitors
  - Communicating with your investigators
  - FY23 Service Center License, getting started

- Michael Reich
  - Michael Reich, Director Lab & Medical Sourcing will be coming to our meeting to present how his office is able to assist our cores with the purchase of consumables and capital equipment.
  - Please send any questions you would like Michael to address to Jeff Hoinacki by March 3, 2022.
In person or virtual forum?

• Mask mandate may end **March 31st**
• Academic, research and administrative gatherings are allowed with no capacity restrictions
• Please respond to the poll
The next Core Director Forum will be March 17th

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